

Leadership Development Camp/Councilor In Training Leader

Position Title: LDC/CIT Camp Leader

Responsible to: Camp Directors

Term of Employment: June to end of camp

Remuneration: Depending on Qualifications and Experience. (Note: room and board included)

Level of Screening: Due to the high degree of risk the position poses to vulnerable people, including children and people with disabilities, this position requires a clear criminal records check

The job description for all staff at Golden Lake United Church Camp is to **provide a safe Christian camp experience that campers will love.**

General Responsibilities:

The LDC/CIT Leader's principal responsibility is to plan and lead the Leadership Development Camp (LDC) and Counsellor-in-Training (CIT) programs. The LDC/CIT Leader is responsible to work closely with the Camp Directors, and with the other staff and volunteers, in order to deliver an excellent camping experience for all campers and staff. He/she will strive to meet the goals and objectives of the camp through the competent execution of the responsibilities outlined below.

Duties:

- Plan Leadership Development Camp
- Create application form and promotional material.
- Receive applications and process with the Registrar, including sending confirmation materials
- Recruit additional LDC volunteers
- Plan the program and locate resources. Coordinate site spaces and resources to reduce conflict with co-existing programs.
- Run LDC and CIT programs.
- Participate in Staff evaluations.
- Administrative tasks as required

Direct Leadership Development Camp

- Monitor program and adjust to ensure successful completion for campers
- Coordinate placement opportunities within GLC for campers who complete LDC program when appropriate

Plan Counsellor-in-Training (CIT) Program

- Create application form and promotional material.
- Receive and process applications along with the Registrar, including sending confirmation materials.
- Design program coordinating with Camp Directors to utilize space and resources.
- Include other staff within the CIT program.

Run Counsellor-in-Training (CIT) Program

- welcome all CITs and lead orientation to the program
- run CIT sessions and provide opportunities for CITs to lead.

- evaluate CITs and provide opportunities for CITs to evaluate and feedback on the program and other staff

Staff Training Week:

- Think about how the teachings of Jesus can be included in your program area.
- Run LDC program.
- Participate in Staff Training
- Plan programs and organize schedule for CIT training.
- General site prep.